



### Schaeffler India Limited

**Corporate Identity No. (CIN):** L29130MH1962PLC012340

**Registered Office:** Nariman Bhavan, 8th Floor, 227, Backbay Reclamation, Nariman Point,  
Mumbai - 400021, Maharashtra, India

**Tel. No.:** +91 22 66814444; **Fax No.:** +91 22 22027022

**Email:**investorsupport.in@schaeffler.com; **Website:**www.schaeffler.co.in

#### POSTAL BALLOT FORM

The last date for receipt of postal ballot is September 28, 2019

**Sr. No. :**

| 1.  | Registered Folio Number/ DP ID No. and Client ID NO.* *(Applicable to Members holding shares in dematerialized form)  | :   |                                     |  |
|---|---|---|-------------------------------------|--|
| 2.  | Name & Registered Address of the sole / first named Member  | :   |                                     |  |
| 3.  | Name(s) of the Joint – Holder(s) if any   | :   |                                     |  |
| 4.  | Number of Ordinary Share(s) held  | :   |                                     |  |
| 5.  | EVSN (Electronic Voting Sequence Number)  | :   | 190822019                           |  |
| 6.  | User ID   | :   |                                     |  |
| 7.  | Password / Sequence Number  | :   |                                     |  |
| 8.  | I/We hereby exercise my/our vote(s) in respect of Resolution as detailed in the Postal Ballot Notice dated August 22, 2019 by sending my/our assent or dissent to the said Resolution by placing a tick mark (✓) in the appropriate box below |   |                                     |  |
| Description of Resolution   |   | No. of Equity Shares for which votes cast | I/We assent to the Resolution (FOR) | I/We dissent from the Resolution (AGAINST) |
| Re-appointment of Mrs. Renu Challu as Independent Director for second term of five consecutive years. |   |   |                                     |  |

Place:

Date:

Signature of Member(s):

**Note:** The e-voting period and postal ballot period commences at 09:00 hours IST on Friday, August 30, 2019 and ends at 17:00 hours IST on September 28, 2019. The e-voting module shall be disabled by CDSL for voting at 17:00 hours IST on September 28, 2019.

## 1. GENERAL INFORMATION

- a) Voting right shall be reckoned on the paid up value of shares registered in the name of Member as at the close of business on August 16, 2019 ('Cut-off date').

## 2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

- a) Members desiring to cast their vote by Postal Ballot should complete and sign this Ballot Form and send in the enclosed postage prepaid self-addressed envelope. Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
- b) In case of joint holding, this Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member (as per the specimen signature registered with the Company / Depository).
- c) There will be one Ballot Form for every Client ID No. / Folio No., irrespective of the number of joint holders.
- d) In respect of shares held by corporate and institutional shareholders (companies, trusts, societies, etc.), the completed Ballot Form should be accompanied by a certified copy of the relevant board resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory(ies) duly attested.
- e) Voting rights in the Ballot cannot be exercised by a proxy.
- f) Completed Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e. at 17:00 hours IST on September 28, 2019. Incomplete Ballot Forms or Ballot Forms received after this date and time will be considered that no reply from the member has been received.
- g) The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
- h) Notwithstanding anything mentioned elsewhere under these instructions, a Postal Ballot Form shall be rejected if:
  - 1. A form other than one issued by the company has been used;
  - 2. It has not been signed by or on behalf of the Member;
  - 3. Signature on the Postal Ballot Form doesn't match with the specimen signatures with the Company;
  - 4. It is not possible to determine without any doubt the assent or dissent of the Member;
  - 5. Neither assent nor dissent is mentioned;
  - 6. The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
  - 7. It is defaced or mutilated in such a way that its identity as a genuine form cannot be established; and
  - 8. Member has made any amendment to the Resolution/s or imposed any condition while exercising his vote.
- i) The Scrutinizer's decision in this regard shall be final and binding.
- j) A Member seeking duplicate Ballot Form or having any grievance pertaining to the Ballot process can write to the Company's Registrars – Link Intime India Private Limited, B-102 & 103, Shangrila Complex, 1<sup>st</sup> Floor, Opp. HDFC bank, Near Radhakrishna Char Rasta, Akota, Vadodara 390 020, Gujarat, India or to the e-mail ID: vadodara@linkintime.co.in.
- k) Members are requested not to send any paper (other than the resolution/authority as mentioned under "Process for Members opting for voting by Postal Ballot") along with the Ballot Form in the enclosed self-addressed postage prepaid envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
- l) The Company is pleased to provide e-voting as an alternative for the Members of the Company to enable them to cast their votes electronically instead of through physical Postal Ballot Form. E-voting is optional. In case a Member has voted through e-voting facility, he/she need not send a physical Postal Ballot Form. In case a Member votes through e-voting facility as well as sends his/her vote through physical vote, votes cast through e-voting shall prevail and the votes cast through ballot form shall be considered invalid by the Scrutinizer. Members are requested to refer to the Notice and notes thereto, for detailed instructions with respect to e-voting.