

SCHAEFFLER

SCHAEFFLER INDIA LIMITED

Registered Office: Nariman Bhavan, 8th Floor, 227, Backbay Reclamation,
Nariman Point, Mumbai – 400 021 India

Phone: +91 22 6681 4444 – 6681 4499; Fax: +91 22 2202 7022

Website: www.schaeffler.co.in; Email id: investorsupport.in@schaeffler.com

CIN: L29130MH1962PLC012340

Date: December 16, 2019

Re.: Shareholders' Plant Visit – January 2020

Dear Shareholder,

At the outset, we would like to thank you for your continued patronage and trust in the Company. Considering various requests from Shareholders to visit Company's plant, your Company has decided to organize Shareholders' Plant Visit to its Talegaon Plant on January 23, 2020.

Following are the tentative travel arrangements for the plant visit:

Travel Schedule on Thursday, January 23, 2020:

1. Mumbai – Talegaon (Pune) – Mumbai by bus:
Departure from Mumbai to Talegaon (Pune) at 7:00 am tentatively
Departure from Talegaon (Pune) to Mumbai at 4:00 pm tentatively
2. Shareholders travelling from locations other than Mumbai:
The Shareholders need to make arrangement on their own and Company will reimburse to and fro fare for Train (AC 3 tier), or Bus, or local transport for members from pune, on producing original tickets / receipts.

Please read the terms and conditions for the participation in the Plant visit carefully before confirming your participation.

Terms and Conditions:

- a. Maximum number of Shareholders to be selected for the visit shall be not more than 150. Decision of the Company on selection of any shareholder shall be final.
- b. Registered Shareholders of the Company as on December 6, 2019 would only be considered for shortlisting.
- c. The shareholders, who are regularly attending Shareholders' Meetings or have been showing interest for Plant Visit through written communication, will be given preference. Amongst them, those who have already visited any plant of the Company in past will be given second preference.
- d. Only one shareholder from joint shareholders would be eligible for the plant visit.
- e. Vegetarian meals (breakfast, lunch and evening snacks) would be arranged by the Company during the trip.
- f. No reimbursements will be made for any expenses incurred by the shareholders, except travel expense incurred by shareholders coming from location other than Mumbai.
- g. In case of your selection for the visit, you would be required to follow, all safety instructions given during the visit. You will be provided with a safety booklet with conditions related to Photography, Intellectual Property rights etc. which should be followed.
- h. In case of your selection for the visit, you shall not be allowed to renounce your selection in favour of another shareholder.
- i. The purpose of this plant visit is purely educational and in the interest of the Shareholders of the Company.
- j. All necessary safety arrangements shall be made by the Company during the travel from Mumbai to Talegaon Plant and return. However, the shareholder shall be visiting the plant of the Company at their own risk. The Company shall not be responsible for any loss / damage or injury sustained by the Shareholder or their property during the entire travel.

You are requested provide your confirmation about your interest for the plant visit in the enclosed format through business reply envelop enclosed in the letter or through speed post or through your registered e-mail id to investorsupport.in@schaeffler.com on or before December 31, 2019. The confirmation received after that date shall not be considered for selection. We look forward for your confirmation at the earliest.

Yours faithfully,
Chirag K. Shukla
Company Secretary
Schaeffler India Limited

Date_____

To,
The Company Secretary
Schaeffler India Ltd.,
15th Floor, ASTP (Amar Sadanand Tech Park),
Baner, Pune – 411 045

Dear Sir,

I confirm that I accept all the terms and conditions as mentioned in your letter dated December 16, 2019 for the proposed plant visit on January 23, 2020.

I hereby request you to register my interest for the plant visit scheduled on January 23, 2020. Kindly note my following details:

Full Name: _____

Reg. Folio No.: _____

DP ID / Client ID: _____

Date of Birth (Age) : _____

Contact No.: _____

Signature: _____