

## **Introduction**

The protection of your personal data is a matter of great importance to us and a high priority for our company. Adherence to these legal stipulations is a matter of course for us.

The following information provides an overview of how we process your personal data and your rights under data protection law.

### **1. Who is responsible for data processing?**

Responsible for data processing is Schaeffler India Limited.

Schaeffler India Limited  
15th Floor, Amar Sadanand Tech Park, Baner  
Pune 411 045  
India

Tel: +91 20 68198400  
E-Mail: [info.in@schaeffler.com](mailto:info.in@schaeffler.com)

You can contact our company's data protection officer at:

Schaeffler AG  
Mr. Thomas Biedermann  
Data protection officer  
Industriestraße 1-3  
91074 Herzogenaurach (Germany)

Tel.: +49 9132 82 1476  
Fax: +49 9132 82-5901  
E-Mail: [data-privacy@schaeffler.com](mailto:data-privacy@schaeffler.com)

### **2. For what purpose do we process your data (purpose of processing) and what is the legal basis for this?**

We process your personal data in accordance with applicable local data protection law

#### **Subject to your consent**

If you have given your consent for us to process personal data for specific purposes, it is lawful for us to process these data based on this consent (e.g. for access rights within the Schaeffler IT-Network for suppliers). A declaration of consent that has been made can be revoked at any time. Please note that this revocation only applies for the future. Data processing that took place prior to the revocation remains unaffected.

#### **In order to fulfill contractual obligations**

Data are processed as part of the implementation of contracts or at your request for the purpose of carrying out pre-contractual measures.

The purpose of data processing is dependent on the respective contract documents and the object of the contract, and is described in the following the supplier contract.

**As part of the weighing of interests**

If necessary, we will process your data for the purpose of protecting our own legitimate interests or those of third parties. Our legitimate interests include the following in particular:

- Improvement of business relations
- assertion of legal claims and defense in the event of legal disputes

**3. What data relating to me will be processed?**

We will process the following data or data categories relating to you:

- Contract data
- Contact details

**4. From what sources do my data originate?**

We have received your data from you personally and partly from contacted companies e.g. SupplyOn or credit insurance companies e.g. Euler Hermes. Furthermore we receive your data from publicly accessible sources e.g. from the internet (certificates etc.).

**5. Who can access my data?**

Within Schaeffler India Limited, your data are accessible to those parties who require access to them according to the so-called "Least Privilege" principle (assignment of rights of use in the smallest possible scope) and the need-to-know principle (knowledge of data only when required). Service providers and vicarious agents employed by us may receive data from us for these purposes if this is necessary, it is required by law, you have given your consent, or processors commissioned by us requires that the specifications of the applicable local data protection law will be observed. Under these prerequisites, recipients of personal data can include the following:

- Communication provider, e.g. SupplyOn

**6. Are data transferred to third-party countries or international organizations?**

The transfer of data to countries outside of India and the EU/EEA (so-called "third-party countries") only takes place when necessary or legally proscribed, when you have given us your consent, or as part of the processing of an order. If service providers in third-party countries are employed, they are obliged to confirm that they will observe the European level of data security by agreeing in writing to the EU's standard contractual clauses.

**7. How long will my data be stored?**

We will process and store your personal data for as long as this is necessary for the respective purpose. If your data are no longer required, they will be deleted regularly, unless legal obligations to preserve records prevent this deletion. Your data will be stored at least for a duration of 10 years.

**8. Am I under obligation to provide data?**

As part of the conclusion of contracts, you are obliged to provide such personal data as are necessary to justify, implement, and terminate the contract and fulfill the obligations arising from it, or such personal

data as Schaeffler is obliged to record. Without these data, no contracts can be concluded with Schaeffler.

## **9. What data protection rights do I have?**

You have the right to the following as per applicable local data protection law:

- Information regarding your personal data that have been processed
- Correction of incorrect personal data
- Deletion of your personal data
- Restriction of data processing
- Objection
- Data portability

The restrictions specified in applicable local data protection law apply to the right to information and the right to deletion. You additionally have the right to complain to the relevant authority for data protection according to applicable local data protection law.

## **10. To what extent are decisions made automatically?**

Automated decisions are decisions that are made exclusively by a machine, without evaluation by a natural person. We generally do not use any automated decision-making systems. Should we use such systems in individual cases, we will inform you of this separately provided that this is legally required and if necessary obtain your prior consent.

## **11. Does “profiling” take place?**

“Profiling” refers to any kind of automated processing of personal data for the purpose of analyzing or predicting the working performance, financial status, health, personal preferences, interests, reliability, conduct, location, or relocation of a natural person. Schaeffler generally does not use “profiling”. Should we use such systems in individual cases, we will inform you of this separately provided that this is legally required and if necessary obtain your prior consent.